

Job description

ENVIRONMENTAL PROFESSIONAL – SPRINGFIELD, IL

American Environmental Corporation is seeking an Environmental Professional to work full-time in its Springfield, Illinois office. This person would work on environmental projects that largely involve emergency management planning, environmental risk assessment, regulatory assistance, and technical writing. This person would conduct work with staff in the office and interact with government officials in the field, largely in public meetings, and all fieldwork would be conducted in Illinois. Field work comprises approximately one to three days per month.

Key Responsibilities

- Assist with preparing Hazard Mitigation Plans (HMPs) that meet the requirements of the Illinois Emergency Management Agency-Office of Homeland Security (IEMA-OHS) and the Federal Emergency Management Agency (FEMA).
- Assist in the preparation of FEMA grant applications and administrative paperwork such as quarterly reports and financial progress reports required by IEMA-OHS and FEMA.
- Perform public involvement related activities for HMP Planning Committee meetings and assist local government officials with completing documents and developing project lists of projects aimed at reducing damage caused by natural hazards.
- Conduct risk assessments and vulnerability analyses that describe relative risk to community resources including water supplies, government services, health care facilities, and schools from natural and man-made hazards.
- Prepare recommendations on how government officials can better protect infrastructure and public health from accidents involving hazardous materials.
- Coordinate with state, county, and municipal government officials, and other public sector entities such as schools, health care facilities, and emergency responders.
- Assist with the development of emergency management planning studies, such as commodity flow studies that identify the types and relative quantities of chemical transportation on highways, railroads, and rivers.
- Assist clients with various technical and administrative issues involving environmental regulations and special projects.
- Perform other job-related duties as assigned.
- Travel to sites throughout Illinois

Skills/Qualifications/Requirements

- A bachelor's degree in emergency management, environmental science, environmental studies, or other related physical/biological science.
- Five to seven years of experience in an environmental field is required. A master's degree may replace two years of this requirement.
- Project management experience.
- Data analysis and technical report writing experience.
- Experience working at a governmental agency and/or with government officials is preferred.

WE OFFER A GREAT BENEFITS PACKAGE:

- Competitive base salary
- Paid Time Off
- Health, Dental, and Vision Insurance
- Flexible spending account
- Employer paid Disability and Life Insurance
- 401(k)
- Educational Assistance
- Career-growth guidance and opportunities
- Flexible Schedule
- Possibility of Remote Work

About the Company

American Environmental was founded in 1989 and is a professional consulting, engineering, and construction firm specializing in environmentally oriented engineering and project management. The company has offices in Indiana, Kentucky, Ohio and Illinois. These offices provide environmental site assessments, facility compliance audits, underground storage tank closures, risk assessments, soil and groundwater investigation and remediation, solid and hazardous waste management, and industrial hygiene/health and safety consulting for a diverse clientele.

Job Type: Full-time

Pay: \$55,000.00 - \$65,000.00 per year

Schedule:

- Monday to Friday